

1. Class information

Courses run from Monday to Friday and are scheduled in the morning and/or afternoon depending on product and location. Brighton Language College International (BLCI) reserves the right to change the timetable or any reasonable aspect of the course where necessary.

BLCI reserves the right to use classrooms in alternative premises. Class size may be exceeded due to circumstances beyond our control as a temporary measure.

One-to-One lessons are subject to availability and will be scheduled accordingly. Lesson may be offered outside of regular class times.

One-to-One lessons require 24 hours' notice for cancellation, postponement or changes. Sessions cancelled, postponed or changed with less than 24 hours' notice will be charged in full.

One-to-One lessons booked as a course package will be treated like all other BLCI programmes with as per standard terms and conditions. Any class or One-to-One lessons cancelled by BLCI will be entitled to a full refund.

All courses include the 1st text book (unless agreed otherwise) in the Registration Fee, further study books must be bought by the student for any changes in the course. BLCI does not provide photocopies. Students are permitted to buy additional study materials from other sources and not the book shop and this must be in the 1st week of the new course.

Failure to buy a text book will result in exclusion from the class until the book is provided. Lost or damaged text books are the responsibility of the student to replace. Additional course books are £40.00 (estimate).

BLCI reserves the right to offer alternative English courses in the event of low demand for particular dates and where necessary increase class capacity by 2 above the advertised maximum in situations which deem this necessary. BLCI may also use locations in alternative premises in Brighton during high season. Courses are held on continuous enrolment and are designed for entry at any week, students who wish to start from week 1 of the semester please contact the school.

2. Payments

A £250.00 deposit must be paid immediately upon booking. A booking confirmation will only be sent when a deposit has been received. Bank details are provided on the invoice.

Payments must be received in full 14 days prior to the course start date or the course will be cancelled.

Bookings made within 14 days of arrival must be paid in full at the time of booking.

Payment must include all bank transfer charges (including intermediary bank charges).

Payment plans are available for courses and accommodation longer than 12 weeks.

If payment for course / accommodation has not been received before arrival on the terms set out above or in line with agency agreements, BLCI will cancel the booking and is not liable for any additional expenses the student may incur.

Payment by FLYWIRE is preferred – please use our secure payment service here at <http://brightonlanguage.flywire.com/>

You can also pay by bank transfer:

Account name: Brighton Language College Ltd.

Bank Barclays Bank, 126 Station Rd, Edgware, Middx, HA8 7RY

Account number: 23340953

IBAN: GB62BUKB20293723340953

SWIFT: BUKGBB22

Sort Code: 20-29-37

3. Changes to enrolment

BLCI reserves the right to charge an administration fee of £25.00 each time the course, accommodation is changed or postponed after BLCI has confirmed the initial enrolment. This also includes requests for changes whilst the student is at school. A downgrade in course type after booking is considered a cancellation and the same refund policies will apply. Changes to course / accommodation end date resulting in a shorter study period with less than 7 days notice will receive a 50% refund on course and accommodation fees for the cancelled weeks.

4. Refunds and cancellation fees

All refunds will be made to the original fee payer only by the same payment method only. If BLCI cancels a programme after a student's enrolment prior to start date, BLCI will refund all monies already paid. In the event that a refund is due, prorated refunds will be calculated on a weekly basis.

When determining the number of weeks of a student's program, BLC will consider a partial week the same as if a whole week were completed, provided the student was present at least

All fees are forfeited and no refund will be issued if a request for a refund has not been received within 6 months of the original course start date. Refunds will be made within 90 days of cancellation. Example: Course start date 31.01.23 refund deadline 30.07.23

Fees are not transferrable between students once payment has been made. Fees for group tuition cannot be transferred to One-to-One tuition.

Students booking through agencies, tour operators or study / travel offices and not directly with BLCI must refer to the booking agent regarding bookings, terms and conditions, refunds and rebooking and not with BLCI with whom they have an agreement. BLCI is not liable for any Net/Gross disparities in refunds. In cases of refunds where commissions have been paid to an agency, BLCI is not responsible for claims on the commission portion and in such cases BLCI will support the clients request for refund from the agency.

a. Cancellation prior to arrival

Students cancelling courses or accommodation at least 21 days prior to arrival date, or students who have had their visa application rejected, will be refunded in full **less non-refundable charges - registration fees, accommodation search fees, student insurance & express mail & airport transfer fees** plus £25 Administration Fee within 90 days.

Tuition cancellations within 21 days of the course start date will be charged £250 and £25 Administration Fee and all non refundable fees. Cancellations received less than 7 days before the course starts are non-refundable. English + Football courses cancellations will be charged £250 and £25 Administration Fee and all non refundable fees in all circumstances up until 7 days before the course starts from which all fees are non refundable.

Accommodation - Students cancelling or postponing accommodation within 21 days of arrival date, for reasons other than visa denial, will be charged a one-week accommodation fee at the standard accommodation rate. Cancellations received less than 7 days before the course starts are non-refundable.

Non-BLCI accommodation will be subject to different cancellation terms. Any accommodation booked through BLCI that is not subject to the standard cancellation terms must be cancelled or postponed according to the cancellation terms quoted at the time of booking to avoid a cancellation fee (which may amount to the full stay charge).

BLCI reserves the right to cancel bookings up to 14 days prior to the start date, a full refund will be given in such cases within 7 days of notice of cancellation.

b. Cancellation after arrival and non-arrivals

Students wishing to leave their accommodation early must give notice in writing 2 weeks prior to termination. After deducting the price of accommodation used, including the required notice period, charged at standard accommodation rates, students will be refunded the remaining accommodation costs £25 Administration Fee.

If the 2-week notice period is not provided, a cancellation fee equal to 2 weeks of the accommodation cost will apply. After the start date of a student's course, any lesson hours reduced, cancelled or shortened are non-refundable.

c. Deferrals / postponements

Students deferring course start dates with at least 7 days notice will be charged a £25 Administration Fee, deferrals requested with less than 7 days notice will be charged £250 and £25 Administration Fee. There is no guarantee the classes or accommodation will be available for requested dates, proof of flight ticket and any visa will be required 3 weeks in advance or BLCI reserves the right to refuse the deferred booking.

5. Accommodation

Students arriving at a homestay between 22.00 – 08.00 may be asked to book alternative accommodation in a hotel on their first night due to late/early arrival at accommodation. Homestays are reserved from 17:00 on arrival day and students are asked to have vacated their rooms by 11:00 on departure days. Requests outside of these times are not guaranteed.

Where possible special dietary requirements will be accommodated (fees may apply). Students under 18 at the time of booking an adult course unaccompanied by a parent or guardian are required to book a homestay with half board with BLCI.

Accommodation provided is within our advertised 20 – 50 minute travel time and it is not acceptable to ask to be reallocated due to distance. BLCI aims to place students in comfortable and welcoming homestays, allocated homestays cannot be rejected that are within our advertised distance.

Students who are asked to move out from homestays 2 times due to continuing behavioural issues or remove themselves 2 times BLCI retains the right to not continue to provide accommodation for the student, refunds will be issued as per our terms and conditions and the student will be responsible for arranging their own accommodation.

Homestays can be a couple, a family of 3 or 4, a single person or a retired couple. They may be vegetarian or have pets, live in a house or an apartment, BLCI does not guarantee a mother, father & children "family" as this does not reflect UK society or culture. All homestays are checked by our team regularly and meet British Council standards for a homestay in the UK and we do not guarantee specific requests for homestay environments due to personal preferences and will not move a student who does not accept a homestay based upon unsuitability for not being a "traditional" family.

BLCI does not accept bookings with requests that discriminate against any sector of UK society. Students who refuse accommodation through any form of discrimination will not be hosted by BLCI.

Home-stay accommodation allocations reserves the right to place students in home-stays that do not fully match requests when necessary due to, but not restricted to, operational needs, changes in arrival dates, changes in availability, requests for twin / single rooms, availability of half board / breakfast only, location in Brighton, shared occupancy in the same house as another student or preferences for no pets. BLCI's primary concern is to ensure all students are housed on arrival. Refunds will be issued if there is a difference in the price of the accommodation. Please note that all accommodation is Sunday to Sunday, arrivals and departures outside of this window will mean the student staying in private accommodation arranged independently.

BLCI reserves the right to cancel accommodation immediately for students in circumstances where hosting is no longer a viable option. This includes abusive or disruptive behaviour at the home stay or school, BLCI will attempt to resolve the situation, this may include moving to a new homestay of BLCI's discretion which may / may not be the original booking requirements (no refunds). We are not obliged to host students who clearly display a lack of respect for the homestay providers, students who are removed from accommodation in such circumstances will need to arrange alternative accommodation.

Changes to accommodation which incur a taxi fee for transferring from accommodation to school / accommodation are payable by the student(s) in all cases except where BLCI has moved the student(s) due to circumstances beyond the control of the company and this has been authorised in advance by management.

6. Level of English

If a student does not have the minimum level of English required to follow a specific course, as determined by the BLCI Placement Test, BLCI reserves the right to move the student to an appropriate course for their level.

7. Visas

BLCI cannot be held responsible for decisions taken by embassies or immigration officials regarding entry visas or visa extensions.

Visa advice can only be given by the appropriate Embassy, Consulate or High Commission. Students should contact their local Embassy, Consulate or High Commission to ensure they are allowed to enter and study in their chosen location.

Students must maintain a valid visa status and their course will be terminated without a valid visa.

It is the responsibility of the applicant to ensure that the most updated regulations/processes are being followed. BLCI cannot be held responsible for any visa regulation changes which occur after the booking has been confirmed in compliance with the then existing regulations.

If a visa application is rejected and we receive written evidence at least 7 days prior to arrival, we will refund the fees received in full, a £25 Administration Fee will apply, less any bank charges and less any nonrefundable fees (4a) within 90 days of start date. Accommodation cancellation fees will apply.

Bookings which do not provide written evidence at least 7 days prior to arrival will be subject to standard cancellation fees and are non refundable (4a)

If the arrival day is postponed due to a delayed visa application please refer to 4c for deferral terms. Proof of flight ticket and any visa will be required 3 weeks in advance or BLCI reserves the right to refuse the deferred booking

A student who is detained at the point of entry to the UK and is refused entry is not eligible for a refund. BLCI complies with UK Home Office rules regarding illegal entry to the UK and assists fully in any investigation.

8. Public holidays

BLCI is closed on Public Holidays (except Easter). BLCI does not make up for lessons missed on these dates, with the exception of One-to-One lessons, which will be made up. Public Holidays and school closures are 25.12.23 - 01.01.24, 06.05.24, 27.05.24, 26.08.24, 23.12.24 - 03.01.25. There is no refund for lessons missed. Published course start dates fall on a Monday. If this day is a public holiday, the course will begin on the following working day.

9a. Arrival transfers

Flight/train details including: arrival time, flight numbers, airline and point of origin must be advised 7 days prior to arrival in order for BLCI to provide airport transfers.

No refunds will be granted on transfers if arrival details are not sent to BLCI at least 7 days prior to arrival. Airport transfer fees include a maximum of 1 hour waiting time. Further delays will result in additional charges

Transfer cancellations made within 48 hours of arrival day will be charged in full. Students under 18 booked on an adult course and not traveling with a parent or guardian and arriving between 20:00 and 8:00 are required to purchase transfers through BLCI.

9b. Departure transfers

Flight/train details including: departure time, flight numbers, airline and airport must be provided by the student during office hours and before Friday 12:30 of the departure weekend in order for BLCI to book, confirm and inform the student of their airport transfer. Outside of BLCI office hours airport transfers cannot be booked, changed or cancelled. Where details are not provided in full and within the requested time and confirmation not provided, BLCI is not liable for alternative transfers arrangements, flights missed or rebooked and any costs incurred, in such cases all transfer fees are non refundable.

9c. Taxi transfers

Airport taxi transfer waiting time charges must be paid by the student where applicable, please refer to the taxi transfer confirmation document supplied on booking. Taxi transfers within the city that are agreed to be paid by the school do not include waiting time or additional stops. Receipts must be provided or no payment will be made if the fare is paid by the student. BLCI uses <https://www.worldtaximeter.com/brighton-and-hove> if the claim is considered excessive by the management and the refund will be the value of the online estimated fare.

10. Supervision

BLCI does not provide supervision for students who book an adult course. All students under 18 will be required to complete a parental consent form prior to arrival. Please speak with your BLCI contact for more details.

11. Expulsion

BLCI has a zero-tolerance policy for discrimination, bullying and harassment in the workplace and the classroom and will expel students for unacceptable or unlawful behaviour. This includes but not limited to possession or consumption of illegal drugs, alcohol consumption on site, anti-social behaviour, smoking in restricted areas, causing malicious damage to accommodation or school premises, threatening students or staff, breaking school rules or local laws. No refund will be given and any unpaid fees become immediately payable. Repatriation is at student's own expense.

BLCI reserves the right to expel students for lack of attendance under 80%. No refund will be given and any unpaid fees become immediately payable.

Allegations which result in removal from homestay will render the student unhostable pending investigation, students will need to make private arrangements in the interim. No fees will be refunded in expulsion cases and any unpaid fees will become payable immediately. Students (or parents or guardians where applicable) agree to pay tuition fees and other charges for the course by the dates due. It is understood and agreed that failure to pay may result in cancellation of the enrolment, upon which BLCI's standard cancellation policy would apply

12. Photography & filming

By enrolling onto one of our courses the student agrees that photographs, videos, artwork or other works, as well as recorded or written testimonials; may be used, stored or transferred internationally by BLCI, or by a third party agent, for promotional purposes including printed and online marketing materials and on any social media network without further consent or notification. If students do not wish to participate, BLCI will respect their wishes but it is the student's responsibility to absent themselves from the photograph/video.

13. Health declaration

It is recommended that students willingly choose to disclose any mental or physical illness, allergy, disability or condition that may impact their ability to successfully complete their programme, the wellbeing of any other student or staff member, that may require monitoring, treatment or emergency intervention during the student's period of enrolment, or that may require special accommodation.

BLCI will not discriminate on the basis of any above mentioned conditions and will provide reasonable accommodation to meet all students' needs. Nevertheless, BLC reserves the right to terminate a student's enrolment if the student's participation represents a risk to their, other students' or staff members' health and safety, or if, notwithstanding reasonable accommodations, in the opinion of BLCI, the student's physical or mental condition makes the student unable to successfully complete their programme. Refunds will be provided based on standard refund schedules as per terms and conditions.

14. Damage to property

Students must pay the full cost of any damage they wilfully cause to school or accommodation property. The school is not liable for any damage to a student's property by a student, employee of host family. Such matters are between the 2 parties involved, BLCI can only mediate.

15. Insurance

Student combined health and travel insurance is available from BLCI in UK & Ireland. For detailed information on the insurance policies above, please refer to your BLCI contact.

16. Refunds

BLCI does not give cash refunds, any refunds will be made by credit card only to the credit card used to make payment or bank transfer to the account which the fees were originally paid from. BLCI will not refund to a 3rd party or through alternate channels under any circumstances and such requests will forfeit all refunds. BLCI is not liable for any bank charges or currency fluctuations.

17. Liability

BLCI and its employees and representatives will not be liable for loss, damage or injury to persons or property howsoever caused, except where liability is expressly imposed by law. BLCI will not be liable in the event that any service contracted to be supplied by BLCI becomes impossible to supply for any reason or any cause outside the control of BLCI.

18. Force majeure

BLCI will not be responsible for any failure to comply with any of its obligations (and therefore shall not be required to provide any compensation) if the failure is the result of any cause beyond BLCI's reasonable control. BLCI shall not be responsible for any costs incurred by or on behalf of the student as a result of any such occasion. Such instances include but are not limited to; war, threat of war, riot, civil strife, industrial dispute, terrorist activity, natural or nuclear disaster, unusually adverse weather conditions and infectious diseases.

19. Applicability

BLCI terms and conditions are applicable to all students and agents representing students, course start dates / arrival dates / arrivals / commencement dates, unless stated directly, are considered as 17:30 on Friday before commencement for all programmes with regards to changes, deferrals, updates etc. and any charges incurred.

20. Pre-Arrival Test

All students on adult and junior courses are to pre-test on line, failure to do so will mean day 1 of the course will be a written test and the course will commence from day 2. The online test is available from the homepage or [here](#)

21. Group Reservations

Group reservations are conditional on the payment of a £1000 deposit. BLC International reserves the right to remove groups from its provisional group reservations and notify the group organising company if one or more of the following conditions are not met 3 months prior to provisional group arrival date: deposit; flight confirmations; complete name list; Group reservations that have met the above criteria but have not paid in full 4 weeks prior to arrival BLC International reserves the right to cancel and the deposit is forfeit.

22. Reissuing lost/misplaced student certificates

Paper reprint £40.00
Electronic files £10.00

23. Valid prices

Prices are valid for courses commencing 1 January 2023. Prices are subject to change without notice and will be confirmed upon booking.

24. Course Books

All students agree as part of these terms to purchase new text books when changing course or course level. All students must purchase a new text book at the beginning of term (Jan / Apr / July / Oct) at £40 unless this has been included in their booking pre-arrival as an additional text bought.

25. Resolution of disputes

In the event of a dispute between an individual student and the school, procedures are in place to facilitate the resolution of the dispute – please see our Complaints Policy. Any complaint should first be made to the department to which it relates or school director. Each complaint will be fully investigated provided that it is received within 4 weeks of the course ending and all fees have been paid. If the matter is not resolved satisfactorily the student should complain in writing to The British Council.

26. Accreditation

BLCI is registered with Accreditation UK (The British Council) and is registered for Visitor Visa (6 month) and Short-term Study Visa (11 month) sponsorship. BLCI Has chosen not to register as a Student Visa sponsor, we do not provide university pathway or foundation programs.

27. Anti-Discrimination

BLCI is committed to a policy of equal opportunities for all students, employees and homestay providers. We are committed to the 2010 Equality Act and have a zero tolerance policy with regards to discrimination on the grounds of race, colour, religion, nationality, ethnic origin or sexual orientation. Any form of discrimination will not be tolerated and a the person will be immediate removed from the school with no refund. This includes discrimination from and towards students, staff, homestay providers, suppliers and service providers.

28. Out of Hours Contact number

BLCI's out of hours contact number +44 (0) 7557 772 047 operates between 17:00 - 08:30 Monday - Friday and during weekends when the school is not open for emergency situations only and not for general enquiries.

During vacation seasons the school is open on Sundays and the Out of Hours Emergency phone is not therefore not available for the Spring and Summer seasons as the school is open on Sundays 08:30 - 18:00.

Please note that the out of hours contact number may in some cases not be immediately responded to during 22:00 - 06:00 and should there be an emergency that requires immediate ambulance or police assistance please call 999.

29. Terms & conditions

The current BLCI terms & conditions supersede any previous terms & conditions that were applicable at the time of student's booking.